

# **FIRST AID, CROSS INFECTION AND BLOOD SPILL POLICY**

## **STATEMENT**

The school aims to provide a school environment that uses safe practices in first aid and response to blood spills and other body fluids.

All staff should endeavour to be working in a healthy and safety conscious manner so as to avoid any incidences requiring first aid to be administered.

## **RATIONALE**

The purpose of this policy is to ensure that the school responds safely to blood spills, bleeding students and to ensure that the school meets specific first aid needs for students at school and on approved school activities.

## **IMPLEMENTATION**

ES staff are encouraged to have a Certificate 2 in First Aid.

The school will arrange training in first aid for ES staff and appropriate teaching staff to acquire and maintain their first aid qualifications.

The Principal will arrange for all staff to be trained annually in the management of anaphylaxis, asthma and epilepsy.

The Principal will ensure relevant staff receive additional training to meet student health needs.

The school will ensure there is always a first aid officer on duty at both campuses.

All incidents requiring first aid procedures will be recorded in the First Aid Accident Register.

All ES staff at school will be trained in standard infection control procedures and first aid.

The school will provide an adequate first aid room with warm water, pump action antiseptic soap, disposable wet wipes, disposable latex free gloves, paper towel, plastic sealable garbage bags, saline solution and all requirements of a major First Aid Kit.

All blood or body fluid spills will be attended to by a staff member immediately.

All children who are bleeding must be treated in the first aid room, unless inappropriate to do so.

Blood spills should be treated as if the blood is potentially infectious.

All blood or body fluid spills to be completely cleaned according to standard infection control procedures, including the sealing of all disposable materials into a plastic sealable garbage bags for disposal, thorough washing of all instruments, thorough wiping down of all contaminated surfaces with warm water and detergent, and steam cleaning of areas such as carpets.

All cuts and abrasions will be treated, dressed and covered with a waterproof occlusive dressing at all times.

Children will not be allowed to remain in, or return to normal school activities with exposed blood or body fluids.

The school will provide children with alternative clothing should their garments be infected with blood or body fluids.

All parents will be made aware if their child has been treated in the first aid room.

In a medical emergency, staff should take emergency action without waiting for parent/guardian consent.

Once action has been taken, staff should notify parents/guardians or the students' emergency contact and the Department's Security Services Unit on 9589 6266.

In the event of a serious accident requiring an ambulance a Record of Details when Emergency requires an Ambulance is to be completed. See Appendix.

Upon the principal's discretion a staff member may accompany a student transported by emergency services when one or more of the following applies:

- A parent/guardian or emergency contact person cannot do so
- The age or development of the student justifies it
- Alternative supervision for remaining students can be arranged

On the rare occasion when a school staff member has to transport a student to emergency care (such as when an ambulance is not available) at least two adults should accompany the student to ensure the:

- Driver is not distracted
- Student can be constantly supervised.

Staff providing first aid may assess that an emergency response is not required but medical action is needed. In these circumstances the school should ask the parents/guardians or emergency contact person to collect the student and recommend that advice is sought from a medical practitioner.

## REFERENCES

DET School Policy and Advisory Guide – First Aid Needs.  
DET School Policy and Advisory Guide – Managing Open Wounds and Blood Spills.  
DET School Policy and Advisory Guide – Medical Emergencies  
DET School Policy and Advisory Guide – Major First Aid Kits.  
HVS Anaphylaxis Policy  
HVS Asthma Policy  
HVS Student Illness Policy  
HVS Student Medication Policy

## EVALUATION:

This policy will be reviewed as part of the school's three year policy review cycle.

<b>Ratified By Hume Valley School Council</b>	December 2016
<b>Review Date:</b>	December 2019

