

## **PARENT AND STUDENT ADVICE FOR READING ESMART STUDENT USER AGREEMENT & HUME VALLEY SCHOOL STUDENT ESMART USER AGREEMENT**

### **Parent and Student Advice for Reading eSMART Student User Agreement**

#### **Parents / carers should:**

- 1.** Read and understand what the school will do to support the safe and responsible use of digital technology.
- 2.** Read through both agreements (Hume Valley School Student eSmart User Agreement and the Student Acceptable Computer Use Policy) and discuss both with their child to ensure they understand each dot point.
- 3.** Consider how they might support safe and responsible behaviour online at home.

#### **Students should:**

- 1.** Read through both agreements – the Hume Valley School Student eSmart User Agreement and the Student Acceptable Computer Use Policy with their parents / carers, and discuss it with their teachers to ensure that they fully understand what they are agreeing to.
- 2.** Abide by the agreement.

#### **School Support for the Safe and Responsible Use of Digital Technologies**

Hume Valley School uses a variety of digital technologies as teaching and learning tools. We see the Internet and digital technologies as valuable resources, but acknowledge they must be used responsibly. Your child has been asked to agree to use these digital technologies responsibly at school. Parents / carers should be aware that the nature of the Internet is such that full protection from inappropriate content can never be guaranteed.

Signing the Student Acceptable Computer Use Policy and the eSmart User Agreement indicates that you have read and understood (or read through and discussed with an adult), Hume Valley School's eSmart Acceptable Use Policy.

#### **EVALUATION:**

<b>Ratified By Hume Valley School Council</b>	November 2016
<b>Review Date:</b>	November 2018

# Hume Valley School Student eSmart User Agreement

**When I use technology, both at school and at home I have responsibilities and rules to follow. I agree to:**

- Be a safe user whenever and wherever I use that technology.
- Be responsible whenever and wherever I use technology and support others by being respectful in how I talk to and work with them. I will never write or participate in online bullying. This includes forwarding messages and supporting others in harmful, inappropriate or hurtful online behaviour.

**When I use digital technologies at school I agree to:**

- Behave in a way outlined in the schools' Code of Conduct when online or using digital devices.
- Keep myself and my friends safe by not giving out personal details including full names, telephone numbers, addresses and images and protecting my password.
- Use the technology at school for learning, use the equipment properly and not interfere with the work or data of another student.
- Not bring or download unauthorised programs or files.
- Not go looking for rude or offensive (objectionable) sites.
- Remember that the content on the web is someone's property and ask my teacher / parent to help me get permission if I want to use information or pictures
- Think carefully about what I read on the Internet, question if it is from a reliable source and use the information to help me answer any questions (I should not copy and paste the information as my answer).
- Talk to my teacher or another adult if:
  - I need help online
  - I am not sure what I should be doing on the internet
  - I come across sites which are not suitable
  - someone writes something I don't like, or makes me and my friends feel uncomfortable or asks me to provide information that I know is private
  - I feel that the welfare of other students at the school is being threatened
- Seek permission from individuals before taking photos, recording sound or videoing them.
- Seek appropriate written permission from individuals involved before publishing or sending photos, recorded sound or video to anyone else or to any online space. In the case of media related to the school itself, permission must be sought from the Principal.
- Be respectful in photos I take or video I capture and never use these as a tool for bullying.
- Only use computers with **teacher permission and supervision**.
- Only use the school's online portal, eduPLEX, for online communication.

I acknowledge and agree to follow these rules. I understand that my continued access to the Internet technology at school will be renegotiated if I do not act responsibly.

Student signature \_\_\_\_\_

Parent Signature \_\_\_\_\_

Date \_\_\_\_/\_\_\_\_/\_\_\_\_